

#### 4. Checking Inventory or Stock Verification 2020-21:



!! Vidya Param Bhushanam!!

Shri.DoodhsakharShikshanPrasarak Mandal's, Bidri.

**DoodhsakharMahavidyalaya, Bidri**

(Mouninagar)-416 208. Tal:Kagal. Dist:Kolhapur (M.S.)

NAAC 3<sup>rd</sup> Cycle 'B' Grade {CGPA – 2.19}

Phone: (O) - 02325-254822, Mobile:7588257822.

Website- [www.dmbidri.edu.in](http://www.dmbidri.edu.in) E-Mail: [dmbidri@gmail.com](mailto:dmbidri@gmail.com)

Affiliated to Shivaji University, Kolhapur-416004. (M.S) ) & Included Under UGC 2 (f) & 12 (B)

Principal: **Dr.Sanjay D Patil.**, M.A.B.Ed., M.Phil, Ph.D- [E-mail-drsanjay784@gmail.com](mailto:E-mail-drsanjay784@gmail.com)

Date: 31/05/2022

#### **DMB Library Stock Verification Report 2021-22**

##### **Submitted to the Principal**

Stock verification committee was formed. The members are as following:

Shri. Atul Ramdas Nagarkar

Shri. Sanjay K. Patil

Stock verification of library books and other material was conducted by the following library staff:

Shri. Sangram Mahadev Bhoite

Shri. Siddharth Patil

Shri. Jagannath Kambale

##### **Objectives of Stock Verification**

4. Updating Library Stock.
5. Rectify arrangement of books on shelves.
6. Reveal the loss.

##### **Methodology Adopted**

4. Each book and other materials are tallied with stock verification sheet and crossed the number available item on sheet.
5. Verify issue record.
6. Verify old record of missing list.

##### **Missing List of Old Record:**

Sr.	Item Description	Number of books	Reference
1	Lost and Paid for till 2020-2021	2585	File No. 25, 13/01, file taken charge


Sagar:E:


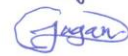


**Stock Verification Report Summary :**

Sr. No.	Item	Total No of Books Accessed	Missing 2021-22	Actual Available
1	Books	26183	0	23598
2	C.D	105	0	105
3	Total no of Atlas	15	0	15
4	Lost and Paid for	01	00	00

  
Mr. Atul Nagarkar  
**Librarian**  
Doodhsakhar Mahavidyalaya, Bidri  
Tal. Kagal, Dist. Kolhapur 416 208



  
Prof. Dr. Sanjay Patil  
**PRINCIPAL**  
DOODHSAKHAR MAHAVIDYALAYA  
BIDRI, TAL. KAGAL, DIST. KOLHAPUR

Sr.No.	Name	Sign
1.	Sangoam Mahadev Bhoite	
2.	Jagannath Dashrath Kambale	
3.	Siddharth Ananda Patil	
4.	Shri. Sanjay Kundlik Patil	

Sagar:E: